

## **PROTOCOL FROM THE COORDINATORS' MEETING IN DECEMBER 2016**

**Date:** 8-10 December 2016

### **Participants:**

- Dirk Brüllke – Headmaster and Erasmus + coordinator (Kooperative Gesamtschule Altentreptow, Germany)
- Manuel Rodríguez Terés, Rodrigo Pareira (Colegio Labor, Spain)
- Barbara Borucka, Dorota Barteczko (Gimnazjum nr 11, Poland)

### **Agenda of the meeting**

- coordinating application forms ( all three years), scheduling assignments/activities for the 1<sup>st</sup> year of cooperation,
- introducing the project to the German students chosen for the project
- choosing the winning logo design for the future project project
- official opening of the European project
- planning the 1<sup>st</sup> European Week in Vigo
- introduction of eTwinning into project life
- certificates of attendance

During the meeting all the coordinators settled **the date of the 1<sup>st</sup> European Week (30 April – 7 May 2017 Vigo, Spain)**. To carry out all the European Week tasks/activities properly, we decided on the things to be done before we come to Vigo and during the European Week conducted in Spain.

### **Things to be done before the European Week:**

- Erasmus+ link on the homepage of each school
- registering on eTwinning and uploading our results (if there are any on this stage of the project)
- conducting the surveys among students (Spanish school only?)
- preparing presentations by students which are to give the main idea of their countries, cities/towns, schools and educational systems (4 presentations per delegation)
- each school responsible for arranging the European Week is obliged to send the programme of the European Week at least 2 weeks in advance

### **Activities scheduled for the 1<sup>st</sup> European Week in Vigo**

As our Spanish partner school has as well as primary students and secondary students the school will examine this phase of a pupil's life in the field of learning new subjects like languages, natural sciences, maths etc.

After conducting the presentations by our students the following tasks/activities have been planned to carry out during the week:

- role-plays, rap songs pertaining to the topic *Young Citizens' dream future*
- words in different languages connected to the topic e.g. *career, work, unemployment, educational system, fail/pass exam, primary/secondary school etc.*
- photo taking and selection of the photos (**diary pictures from the stay in Spain** to present on the last day of the European Week, choosing about 20 photos from each school)
- EU-quiz
- Dublin- play ( Manuel mentioned about the game his students had played in Dublin once) matching words to the definitions or writing definitions for the words
- certificates of attendance for the students and teachers
- find some time space for a short coordinators' meeting to sum up the week and plan some activities